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1508 Thomas Argue Road

Public Consultation Strategy
Site Plan Control
August 20, 2025

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Prepared for BigSteelBox

Prepared by Fotenn Planning + Design
420 O'Connor Street
Ottawa, ON K2P 1W4

August 2025

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1.0 Public Consultation Strategy

In partnership with the City of Ottawa, all public engagement activities will comply with Planning Act requirements, including circulation of notices and the Statutory Public Meeting. The following Public Engagement steps and activities have already been undertaken in preparation of this application submission or will be undertaken in the following months after the application has been submitted:

- Pre-Application Consultation Meeting
  - A pre-application consultation meeting was held with city staff and the applicant team on August 22, 2023.
- Community Information Session
  - If requested by the Ward Councillor, a community information session will be held to discuss the proposed development.

1.1 Required items undertaken by the City

The following list the required items undertaken by the City of Ottawa, as required by the Public Consultation and Notification Policy:

- ✓ Formal submission of application information and materials for Official Review.

This application submission constitutes the formal submission for Official Review.

- ✓ Community "Heads Up" to local Community Association, where applicable, to be completed by the City of Ottawa during the application review process.

This may be completed at the City's discretion.

- ✓ Planning Committee Meeting Advertisement and Notice of the public meeting.
- ✓ Statutory Public Meeting for the application.

As Site Plan approval is delegated to staff, there is no public meeting.

1.2 Recommended items

The City of Ottawa recommends that the following be undertaken by the applicant:

- ✓ Pre-Application consultation meeting with City Staff and the applicant team, with an opportunity for a member from the local Community Association representative to be present, where the Community Association participates in the pre-consultation participation of community associations program.

A Pre-Application Consultation meeting was held on August 22, 2023.

- × Any meetings with the public (such as a meeting with the Ward Councillor or the Community Association) or circulation of materials (such as an information package to the Ward Councillor), at the applicant's discretion.

1508 Thomas Argue Road ("subject site") is located within the Huntley Community Association
Huntley Community Association. The subject site is located within Ward 5 – West Carleton-March and is represented by Councillor Clarke Kelly.

Additional materials have not been circulated to the community association or the councillor.

1.3 Conclusion

We trust that the information provided is satisfactory. Should you have any questions, please do not hesitate to contact the undersigned at nahal@fotenn.com.

Sincerely,





Tamara Nahal, MCIP RPP
Planner

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