

MEMORANDUM

June 24, 2026

Re: Stage 3 Archaeological Assessment of 4795 Bank Street

To Whom It May Concern,

Matrix Heritage is currently preparing to undertake a Stage 3 archaeological assessment of the 19th-century historical site identified at 4795 Bank Street, Ottawa (Figure 1).



Figure 1: Study area outlined in pink. The archaeological site location has been omitted to protect site confidentiality in accordance with Ministry requirements.

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The previous Stage 1 and 2 archaeological assessment, conducted by Matrix Heritage in 2025 resulted in the identification of an historic artifact scatter in the central portion of the study area. In total, the Stage 2 assessment produced an assemblage of 475 artifacts related to a later 19th century to early 20th century domestic occupation which corresponds with the ownership of the property by John Findlay (1868-1924). Accordingly, the site has been registered with the MCM as the J. Findlay Site (BhFv-36). The previous Stage 1 and 2 archaeological assessment . The assessment was documented in the report entitled:

Stage 1 and 2 Archaeological Assessment: 4795 Bank Street, Part Lot 20, Concession 5 Rideau Front, Geographic Township of Gloucester, Formerly within Carleton County City of Ottawa, Ontario (PIF P378-0111-2025).

A Stage 3 Project Information Form (PIF) will be requested from the Ministry of Citizenship and Multiculturalism (MCM) closer to fieldwork start date. Stage 3 archaeological fieldwork is currently scheduled to commence in July 13, 2026.

The forthcoming Stage 3 assessment by Matrix Heritage will be undertaken in accordance with the *Standards and Guidelines for Consultant Archaeologists* (MCM 2011).

Should you require any additional information regarding the planned archaeological assessment, please contact the undersigned.

Sincerely,

Matrix Heritage Inc.



Nadine Kopp, M.A., A.P.A., C.A.H.P.
Senior Archaeologist

