



About this document

- For instructions on how to submit this application, refer to the appropriate permit requirement list on calgary.ca/carls
- If this application is related to a new or moved business, please start the process with a business licence application. For instructions on applying for a business licence, visit the 'How to Apply' section on: calgary.ca/startbusiness

SECTION 1: Who is applying?

☐ Business owner ☒ Agent representing business owner

Applicant name: Terri Calder	Company name (if applicable): Foothills Alliance Preschool and Kindergarten
Email: fapk@foothillsalliance.com	Phone number (during business hours): 403-547-2193



Correspondence will be sent to only the applicant

SECTION 2: Business Information

Business Address (including the unit number): 333 Edgepark Blvd. N.W.	What floor is the Business on: main	Total area of the Business: ☒ ft ² 3744 ☐ m ²
Name of the Business: Foothills Alliance Preschool and Kindergarten	Business Identification Number (BID): 12214656	

SECTION 3: How will you be operating

1 Will the Business be: (check one that applies)

☐ Taking over an existing business	☒ Making changes to the current business (e.g. proposing new business activities)
☐ Taking over an existing business and making changes (e.g. proposing construction, changing menu items)	☐ New business in an existing building
☐ Sharing space with an existing business	☐ First tenant in a new building

2 Provide a **detailed description** of your business



What services does your business provide? Include all business-related activities.

Foothills Alliance Preschool and Kindergarten is housed in Foothills Alliance Church and has been in operation since 1994. We are looking to add part-time daycare to our existing preschool programming; therefore, we are in need of a change of use development permit.

3 If you are proposing any changes to the business, please provide a description of these changes



Are you adding new business activities or square footage to your business. This includes if you will be expanding public area, adding a mezzanine, sales or display area.

☐ N/A

In addition to half day preschool programming, we will be offering part-time daycare for three days a week (i.e. monday/wednesday/friday 9:15 to 3:45)

SECTION 4: Construction information

1 Are you proposing any construction or alterations to the space?

☐ Yes

☒ No

2 Will there be any exterior changes?

☐ Yes

☒ No

If yes, describe the changes:

3 Are you the first tenant to occupy the space?

☐ Yes

☒ No

4 Are you moving, replacing, or constructing new walls, mezzanines or floor assemblies?

☐ Yes

☒ No

5 Are you sharing space with another tenant?

☐ Yes

☒ No

If yes, please indicate the business you are sharing space with and how you are each operating.

We are housed within Foothills Alliance Church, but have dedicated space in the N.W. corner of the building.

SECTION 5: Site Characteristics



The Matters Related to Subdivision and Development Regulation prohibits school, hospital, and residential uses from being approved within waste management facility setbacks. [Click here](#) for more information.

1 Does the proposal involve a school, child care facility, overnight medical facility, or residence?

☒ Yes

☐ No

2 Is a waste management, recycling, or wastewater treatment facility being proposed?

☐ Yes

☒ No

3 If yes, will the waste management, landfill, waste storage site be operated by, or on behalf of, the City of Calgary

☐ Yes

☒ No



You need only to complete the following sections if your business falls within one of the business types below.

SECTION 6: Automotive business types

☒ N/A

Automotive type definitions:

- **Passenger Vehicles** includes those such as cars, trucks, and vans
- **Commercial Vehicles** includes those such as buses, cube vans, dump trucks, flatbed trucks, or tractor trailers (4536 kg or greater)
- **Recreational Vehicles** includes those such as motor homes, travel trailers, fifth wheel travel trailer, or boats (provides accommodation)



One copy of a Site Plan and Floor Plan is required with this submission. You must indicate the location of all business-related parking on these plans. This includes display, customer, and employee parking. For details on the Site Plan requirements, please refer to this [checklist](#) and [click here](#) for sample drawings.

Will the Business: (check all that apply)

☐ Repair or Servicing Vehicles: (check all that apply) ☐ Passenger Vehicles (3 or less at a time) ☐ Passenger Vehicles (4 or more at a time) ☐ Commercial Vehicles ☐ Recreational Vehicles	☐ Vehicle Sales: (check all that apply) ☐ Passenger Vehicles (5 or less at a time) ☐ Passenger Vehicles (6 or more at a time) ☐ Commercial Vehicles ☐ Recreational Vehicles	☐ Vehicle Rentals: (check all that apply) ☐ Passenger Vehicles (5 or less at a time) ☐ Passenger Vehicles (6 or more at a time) ☐ Commercial Vehicles ☐ Gas Bar
☐ Auto Body/Paint Shop - repairing and painting of motor vehicle bodies	☐ Car Wash	☐ Other

☐ Will any part of the business take place outdoors? ☐ Yes

If yes, please provide information on the type of activities taking place outdoors: ☐ No

☐ Will there be any outdoor storage? ☐ Yes



If yes, any outdoor storage must be screened and shown on your site plan.

☐ No

SECTION 7: Industrial, warehouse, manufacturing business types

☒ N/A

1 Will there be the production food products?	☐ Yes ☐ No
2 Will there be storage of food products?	☐ Yes ☐ No
3 Will there be a sales and/or display area?	☐ Yes ☐ No

If yes, what is the total size of the sales and/or display area?	☐ ft ² ☐ m ²
4 Will there be an office area?	☐ Yes ☐ No
If yes, what is the total size of the office space?	☐ ft ² ☐ m ²
5 Will there be any business activities occurring outdoors including storage?	☐ Yes ☐ No
If yes, please describe the outdoor business activities:	

SECTION 8: Food and beverage establishments – includes brewery, winery and distillery ☒ N/A		
1 Will the Business: (check all options that apply)		
☐ Restaurant/Bar: Will you be selling alcohol? ☐ Yes ☐ No If Yes, minors (under 18) are: ☐ Allowed at all times ☐ Restricted at certain times ☐ Restricted minors at all times	☐ Nightclub (allows for entertainment area over 10 m ²)	☐ Concession or Accessory Food (i.e. juice bar within an existing gym)
	☐ Catering Service (food preparation/delivery, no customer pick-up)	☐ Specialty Food (i.e. deli, bakery etc.)
	☐ Dinner Theatre (minors allowed at all times)	☐ Outdoor Café (outdoor eating and drinking area)
	☐ Brewery	☐ Winery
☐ Distillery 2 If your establishment offers dine-in, provide the following details about the seating area: ☐ N/A		
☐ Existing – with no changes	What is the size of the seating area?	
☐ Existing – with changes	☐ ft ²	
☐ New seating area	☐ m ²	
Will your business provide entertainment (e.g. dance floor, live music or performance stage, recorded music) ☐ Yes ☐ No	If yes, how large is the entertainment area: ☐ ft ² ☐ m ²	

SECTION 9: Entertainment, culture and leisure type businesses ☒ N/A	
1 Will there be four or more mechanical or electronic games?	☐ Yes ☐ No
2 Will the primary business be for the rental of billiard tables, pool tables or similar games to the public?	☐ Yes ☐ No
3 Will internet or computer games be provided to four or more customers?	☐ Yes ☐ No

4	Will you be providing indoor space for athletic, recreation or leisure activities (e.g. escape rooms)	☐ Yes ☐ No
5	Will your business provide facilities for meetings, seminars, conventions, weddings or other special events?	☐ Yes ☐ No
6	Will the business provide the sale of food or beverages (including alcohol) during these events? NOTE: If yes, please answer questions in section 8	☐ Yes ☐ No

SECTION 10: Care, health, fitness and instruction type businesses		☐ N/A
1	Will you be providing child care for children under the age of 13? If yes, complete and provide <u>Child Care Services Information Form</u>	☒ Yes ☐ No
2	Will you be providing care to five or more persons who live full time in the facility? If yes, complete and provide <u>Care Facility Information Form</u>	☐ Yes ☒ No
3	Will you be providing instruction, training or certification in a specific trade, service, or skill? If yes, complete and provide the <u>Instructional Facility Information Form</u>	☐ Yes ☒ No
4	Will you be providing any type of health related services such as physical or mental health services? If yes, complete and provide the <u>Health Care Services Treatment Information Form</u>	☐ Yes ☒ No

SECTION 11: Pop-up and interim use businesses		☒ N/A
 <i>Pop-up and interim uses businesses must be located on the ground floor</i>		
1 When will the business Operate?		
Start Date:	End Date:	Total number of days operating:
2 Will any business activities take place outdoors?		☐ Yes ☐ No
If yes, please describe any outdoor business activities:		
3 Will more than 40 people occupy the space at any given time (including staff and customers)?		☐ Yes ☐ No
4 Provide a detailed description of your pop up/interim use business:		

5	Will the business be doing any hot works, welding, glass blowing wood working or carpentry?	☐ Yes ☐ No
6	Will the business include any food and/or alcohol related activities?	☐ Yes ☐ No
 <i>Pop up and Interim Use businesses that involve food and/or alcohol-related activities will always require a building permit and business license. Businesses that involve in alcohol-related activities Alberta Gaming & Liquor Commission (AGLC) licence. We recommend that you contact AGLC (1-800-272-887) in order to determine their requirements and timelines in advance</i>		

SECTION 12: Office use only	
Is a BP required?	☐ Yes ☐ No
Notes:	
Is there a parcel warning about Subdivision and Development Regulation prohibited use setbacks?	☐ Yes ☐ No

SECTION 13: Applicant's Declaration	
☒ In relation to the submission of this application, I confirm that I am: i. An owner of the parcel, an authorized agent of the owner of the parcel, or other person having legal or equitable interest in the parcel, and ii. If the parcel has a condominium board, I have consent from the condominium board to submit this application.	
☒ In addition, I certify that all information submitted with this application, including information shown on plans and documents, to be true and correct. Incomplete or inactive applications may be cancelled or refused at the discretion of the proper authority in accordance with their respective bylaw.	
☒ I agree to receive correspondence via electronic message related to this application.	

FOIP DISCLAIMER: The personal information on this form is being collected under the authority of section 5(1) of Bylaw 39M2018 and amendments thereto, as well as section 33(c) of the FOIP Act. This information is being collected for the purpose of permit review and inspection processes and may be communicated to relevant City Business Units, utility providers, and Alberta Health Services.

 It may also be used to conduct ongoing evaluations of services received from Planning & Development. The name of the applicant and the nature of the permit will be available to the public, as authorized by the FOIP Act. You may direct questions about the collection, use or disclosure of your personal information by the City of Calgary at 800 Macleod Trail SE Calgary, Alberta in relation to this program by emailing the FOIP Program Administrator for Planning and Development at plngbldg@calgary.ca or by telephone at (403)268-5311.



Child Care Service Information

(2025-07)

Address: 333 Edgepark Blvd. N.W.

Name of Program: Foothills Alliance Preschool and Kindergarten

Program Contact Name: Terri Calder

Telephone: 403-547-2193

Hours of Program Operation: Monday, Wednesday, Friday 9:15 to 3:45

Will there be overnight care? ☐ Yes ☒ No

Will there be a Private Early Childhood Services (ECS) program operating under the Education Act?
(more information can be found at the [Government of Alberta ECS information page](#)) ☒ Yes ☐ No

Is this program located in an existing school? ☒ Yes ☐ No

If yes, is the Child Care Service exclusive to the children (kindergarten to grade 6) that attend the school? ☒ Yes ☐ No

Will there also be an Instructional Facility operating at this location? ☐ Yes ☒ No

Please note that a **Site Plan is also required** with this submission. For details on the **Site Plan** requirements, please refer to this [checklist](#).

Number of children at one time: 20 Number of children in one day: 20

Number of employees: 4

Quantity of pick up/drop off stalls: 5

Please note that One pick up/drop off stall is required for every 10 children. Permanent signage is required for these stalls. These pick up/drop off stalls must be shown on the required site plan.

Is there an outdoor play area on-site? ☒ Yes ☐ No

If yes, provide the size of the on-site outdoor play area: 180 m²

If an outdoor play area is provided on-site, this must be indicated on the site plan with the following details:

- Overall dimension of the outdoor play area Gate locations
- Fence location
- Fence details (elevations showing height, material, dimensions) elevations not required for chain-link fences
- Bollards (if applicable) location, dimensions and material
- Ground cover
- Play structures (if applicable)

Is there an off-site play area? ☐ Yes ☒ No

If yes, please provide the address of the off-site outdoor play area: _____

Please note that if there is an outdoor play area off-site, this outdoor play area can only be used if it is an approved City Park.

Terri Calder

Applicant's Signature

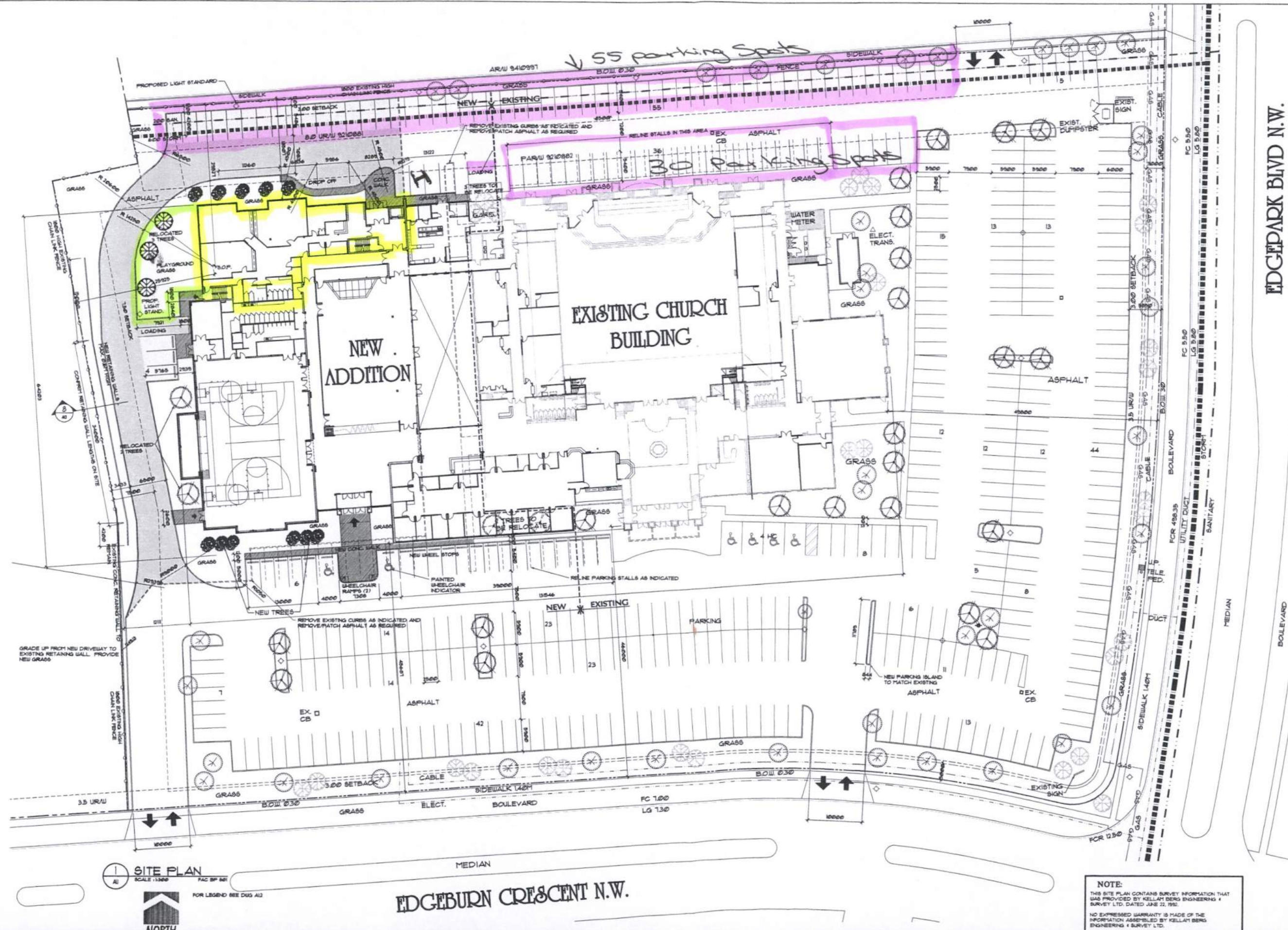
2026-08-21

Date (YYYY-MM-DD)

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↑ North

031105;8;27



EDGE PARK BLVD N.W.

CONSULTANT

RAWN BY: Wrigley

NOTE:
THIS SITE PLAN CONTAINS SURVEY INFORMATION THAT
WAS PROVIDED BY KELLAM BERG ENGINEERING &
SURVEY LTD. DATED JUNE 22, 1982.

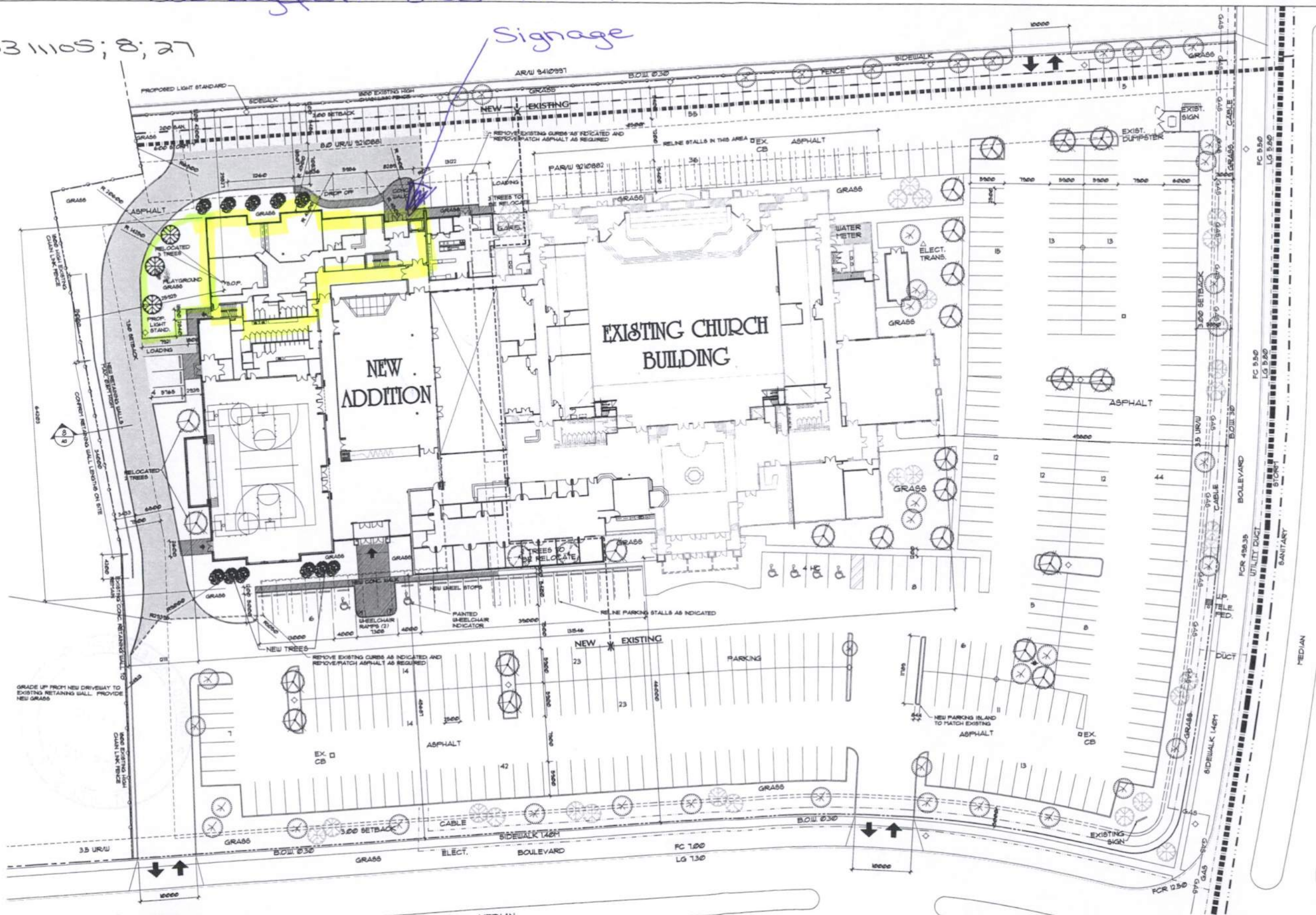
NO EXPRESSED WARRANTY IS MADE OF THE
INFORMATION ASSEMBLED BY KELLAM BERG
ENGINEERING & SURVEY LTD.

↑ North

333 Edgepark Blvd. N.W.

0311105; 8; 27

Signage



1 SITE PLAN
SCALE 1:1000
FAC 8/1/01



FOR LEGEND SEE DUG A1

EDGE BURN CRESCENT N.W.

Key Plan

NOTE:
THIS SITE PLAN CONTAINS SURVEY INFORMATION THAT
WAS PROVIDED BY KELLAM BERG ENGINEERING &
SURVEY LTD. DATED JUNE 22, 1995.
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EDGE PARK BLVD N.W.

NOTES
These drawings are shown to the owner subject to
reference only. WILLIAM R. KUMLIN ARCHITECT
LTD. is not responsible for scaling of these
drawings.
Verify all dimensions, elevations, and details,
and report any discrepancies to the Architect
prior to construction.
All drawings remain the property of the Architect.
This drawing supersedes previous issues.
Dimensions are taken to face of exterior sheathing,
base of concrete block, face of steel for interior
partitions, and centerline of driveway walls,
unless noted otherwise on the drawing.
These drawings are Copyright 2005, WILLIAM R. KUMLIN
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REVISIONS	Date
ISSUED FOR	
PERMITS BUILDING PERMIT	08/07/05
ISSUED FOR TENDER	08/09/05
ISSUED FOR CONSTRUCTION	09/01/05

CONSULTANT

WILLIAM R. KUMLIN ARCHITECT LTD.
PERMIT No. 860
ISSUED PURSUANT TO THE
ARCHITECTS ACT OF ALBERTA



William R. Kumlin
Architect Ltd.
2015 20th Avenue SE, Suite 201
Calgary, Alberta T2C 1S5

PROJECT
Foothills Alliance Church
Additions/Renovations
333 Edgepark Blvd. N.W.
Calgary, Alberta

CLIENT
Foothills Alliance Church
333 Edgepark Blvd. N.W.
Calgary, Alberta

DRAWING
SITE PLAN

FILE	FAC 8/1/01
PROJECT No.	080405
SCALE	1:1000
DATE	08/01/05
DRAWN BY	WJG/ajg
DRAWING No.	

A1.1